



414 AVE B SOUTH
 SASKATOON SK S7M 1M8
 (P) 306-384-6262
 skfarm@sasktel.net
 SASKATOONFARMERSMARKET.COM

SASKATOON FARMERS' MARKET Vendor Application and Contract

Please review the Renter Procedures and Guidelines and return completed and signed application with application fee to:

Saskatoon Farmers' Market
 414 Avenue B South
 Saskatoon SK, S7M 1M8

If you have additional questions contact the Saskatoon Farmers' Market at: 306-384-6262. Incomplete or unpaid applications will not be processed.

Applicant Information:

* indicates required field.

*Date of Application		
*Application Type (check one)	<input type="checkbox"/>	New Renter
	<input type="checkbox"/>	Day Renter
*Contact Name		
*Business Name		
*Billing Address		
*Telephone Number		
*Email		
Website		
*Name(s) of additional people involved in business		
*Season (Check all that apply)	<input type="checkbox"/>	Winter (October through March)
	<input type="checkbox"/>	Spring (April through June)
	<input type="checkbox"/>	Summer (July through September)
	<input type="checkbox"/>	Year Round
	<input type="checkbox"/>	Other (when?)
*All Applicants: Which Market days are you requesting/available to attend?	<input type="checkbox"/>	Wednesdays
	<input type="checkbox"/>	Saturdays
	<input type="checkbox"/>	Sundays
	<input type="checkbox"/>	Special Events/Night Markets
*Day Renter applicants: Identify dates within upcoming season that you are available to attend.		



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Product Information:

<p>*List your primary and all additional products. Provide a description of all products, indicating if you make, bake, grow, or harvest them. Additional pages may be used. Photographs are recommended.</p>		
<p>*If you are a farmer, provide information to verify your operation including land location where product is grown, size of land, and photos.</p>		
<p>*If you are a craftsperson, explain your craft and how you make your product.</p>		
<p>*Do you sell your products at any other Farmers' Market(s)? If yes, please provide a reference.</p>	Yes	
	No	
<p>*Has your product been juried by any other organization? If yes, which organization and what outcome?</p>	Yes	
	No	

Food Vendors:

As relevant, attach:

- ☐ Completed Appendix III of the Farmers' Market Guidelines (Technical Guideline No. 159)
- ☐ Food Safe Certificate
- ☐ Meat Facility form
- ☐ Certificate of Pasteurization
- ☐ Certification of Organic Production



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Space and Equipment Needs:

*Space requirements					
*Equipment requirements					
*Preferred Location	Indoors		Outdoors		
*Electrical Connection Required	Yes		No		
*Electricity required for:	Lights	Scale	Freezer	Cooler	Other
*Describe electrical unit(s)					

Business Development and Marketing:

*How long since you started this business?	
*Why do you want to sell at the Saskatoon Farmers' Market?	
*Do you have a business plan?	
*Do you sell these products at any retail outlet(s), trade shows, or online as either a vendor or owner/operator? If yes, provide details	
*How have you promoted your product in the past?	



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Freedom of Information Protection:

The SFM will protect your personal information and will not distribute your contact or other information without your permission. Please indicate whether the SFM may use some or all of the following for product referrals, information directories, the SFM website, and other promotional uses or customer service needs that may arise:

- ☐ Name
- ☐ Business Name
- ☐ Telephone Number
- ☐ Email Address
- ☐ Website
- ☐ Social Media
- ☐ Other _____

SASKATOON FARMERS' MARKET VENDOR FEES *Rates effective December 2017*

NEW RENTERS AND SFM MEMBERS

New Renter Application Fee	\$200
Indoor Stall Fee	\$0.5456/square foot/week
Outdoor Stall Fee (May to October)	\$5.50/linear foot frontage/week
Corner Stall	+ 15%
Saturday Only (max 10')	\$90
Electrical Fee	\$17.25/unit/month
SFM Membership Fee	\$100

DAY RENTERS

Day Renter Application Fee	\$100
Day Renter Stall Rental Fee	
Sunday & Wednesday	\$25/day
Saturday (as available)	\$55/day
Electrical Fee	\$5.00/unit/day

GROUP RATES/GUILDS

Application Fee	\$200
Stall Fee	Negotiable

Additional Price and Billing Information:

GST will be applied to all fees (as applicable). New renters and SFM members are invoiced quarterly. Day renters are invoiced in advance for the number of days they wish to attend. Advance payment is required.

Make cheques payable to Saskatoon Farmers' Market. The Saskatoon Farmers' Market accepts cheques and cash only.



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TERMS OF RENTAL CONTRACT

1. Applications will be accepted at the discretion of the Saskatoon Farmers' Market Board of Directors.
 - a. Applicants are responsible to ensure applications are complete prior to submission.
 - b. If your application is accepted, an invoice will be provided to you, based on the fee schedule provided above and on your expressed wishes for attendance.
2. Renters must provide SFM with a copy of a liability certificate naming the SFM as additional insured (minimum \$2,000,000).
3. No access will be granted prior to receipt of complete payment of rental fees and provision of proof of insurance.
4. The SFM BOD has the right to terminate any renter at any time if circumstances arise to warrant termination. In the case of termination, application or other paid fees will not be refunded.
5. Renters are responsible to familiarize themselves with and abide by the SFM Renter Policies, SFM Cooperative Bylaws, Public Health Guidelines, City of Saskatoon Bylaws, and all other applicable regulations and laws that may pertain to their businesses.
6. Renters are responsible to complete government remittances that may be required by law on their own behalf.

APPLICANT'S DECLARATION

I hereby apply to become a (circle one) **New Renter / Day Renter** with the Saskatoon Farmers' Market Cooperative. I attest that:

- ☐ I am a resident of Saskatchewan;
- ☐ I will sell only products that are made, baked, gathered, or grown by myself;
- ☐ If requested, I will grant the SFM Board of Directors and/or their representatives access to my operation or premises for the purpose of inspection at a mutually agreed time;
- ☐ I will abide by the SFM Renter Policies, SFM Cooperative Bylaws, Public Health Guidelines, City of Saskatoon Bylaws, and all other applicable regulations and laws; and,
- ☐ I have been truthful in this application.

Signed:

Applicant

Date